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 Copy 3 of 5

5 December 1955

MEMORANDUM FOR: Finance Division, Accounts Branch

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SUBJECT : Travel Claim for 13-18 Nov 55.

1. It is requested that subject employee's 144.1 account be credited in the amount of \$383.18. The difference between this claim and the related travel advance of \$400.00 drawn on 1 November 1955 has been liquidated by a refund of \$16.82. (See Receipt No. C-1411 dated 1 December 1955.)

2. For your protection in taking this action, I certify that there is in the custody of the Project Comptroller a sufficient voucher which is consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorized certifying officer in the amount of \$383.18. This expense is properly chargeable as follows:

<u>TRAVEL ORDER NO.</u>	<u>ALLOTMENT SYMBOL</u>	<u>OBJECT CLASS</u>	<u>AMOUNT</u>
PCS-DCI-Proj 167-56	6-1004-10-001	02.1	\$ 383.18

3. The Security Office has requested that this voucher not be released through normal administrative channels.

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 Administrative Officer (Finance)
Distribution:

1A2 - Addressee

3 - Voucher file

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JM/HT

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